

GOVERNANCE

COMMITTEE DECISION SHEET

EDUCATION OPERATIONAL DELIVERY COMMITTEE - THURSDAY, 19 APRIL 2018

	Item Title	Committee Decision	Functions Required to take action	Officer to Action
1	<u>Declarations of Interest</u>	There were no declarations of interest.	N/A	N/A
2	<u>Committee Business Planner</u>	<p><u>The Committee resolved:-</u></p> <p>(i) in relation to St Peter's School – Long Term Education Provision, to request that officers look into the possibility of submitting the report to the May meeting of the Education Operational Delivery Committee following consideration at the Capital Programme Committee, rather than to the September meeting as outlined in the planner;</p> <p>(ii) in relation to the Review of Free Bus Travel and Safe Routes to Lochside Academy, to request that officers provide Members with information outwith the meeting as to how the long the review would be likely to take and whether there would be scope to undertake the review earlier in the year to allow parents to have firm plans in place ahead of the school term;</p> <p>(iii) also in relation to the Review of Free Bus Travel and Safe Routes to Lochside Academy, to request that officers look to report back to Committee in April 2019 as previously agreed, rather than in August 2019 as outlined in the update on the business planner;</p> <p>(iv) in relation to the Provision of Free School</p>	<p>Operations</p> <p>Strategic Place Planning / Operations</p> <p>Strategic Place Planning / Operations</p> <p>Early Intervention &</p>	<p>A Jones / R Polkinghorne</p> <p>C Cormack / V Ritson</p> <p>C Cormack / V Ritson</p> <p>N Carnegie</p>

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		Meals to Children During School Holidays, to request that the business planner be updated to reflect that a Service Update was to be provided to Members after Summer 2018; and (v) to otherwise note the planner.	Community Empowerment Governance (for planner update)	S Dunsmuir
3	<u>Performance Improvement Report - OPE/18/011</u>	<u>The Committee resolved:-</u> (i) in relation to staff absence figures, to request that officers circulate information to Members outwith the meeting as to how tools and best practice set out in the performance report were being utilised to support staff in getting back to work; (ii) to request that officers circulate information to Members outwith the meeting in respect of whether there had also been an increase in occupational health referrals alongside the increase in long-term absence; (iii) to request that officers include information in future reports on examples of best practice from inspection regimes to highlight the good work going on in schools, to sit alongside the statistics in respect of positive evaluation of Quality Reference Indicators and Care Inspectorate inspection reports; and (iv) to otherwise note the report and appendices.	Integrated Children's & Family Services Integrated Children's & Family Services Integrated Children's & Family Services	R Stewart (in consultation with People & Organisation colleagues) R Stewart (in consultation with People & Organisation colleagues) R Stewart / E Sheppard
4	<u>Education Improvement Journey - OPE/18/001</u>	<u>The Committee resolved:-</u> (i) to thank Mrs Sheppard and Mrs Scanlon and team for the work undertaken on the report; (ii) in relation to pages 63 to 65 of the report (Baseline Measures and Improvement Targets), to request that officers provide information to Members outwith the meeting to	Integrated Children's & Family Services As above	E Sheppard / L Scanlon R Stewart

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		<p>explain the discrepancy in the figures;</p> <p>(iii) to note the proposed alignment between the national and local system of planning which will underpin the school improvement plans for the academic term 2018-19;</p> <p>(iv) to instruct the Chief Operating Officer to contribute to the development of the Northern Alliance regional improvement plan and submit to a future meeting of the Committee;</p> <p>(v) to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise a yearly progress report based on validated data and a six monthly update to provide an indication of progress to that point; and</p> <p>(vi) to instruct the Chief Officer Integrated Children's Services to bring a report to Committee following the publication of the Education Bill by the Scottish government detailing:-</p> <p>(a) how the national and local systems will be aligned</p> <p>(b) how the measures will help track and report progress against realising the ambitions of the LOIP and locality plans; and</p> <p>(c) the proposed KPIs for reporting to Committee.</p>	<p>Chief Operating Officer</p> <p>Chief Operating Officer</p> <p>Integrated Children's and Family Services</p>	<p>R Polkinghorne</p> <p>R Polkinghorne</p> <p>B Oxley</p>
5	<u>Uptake of Free School Meals - OPE/18/010</u>	<p>The Committee resolved:-</p> <p>(i) to note that the wording at section 3.2.5 in the report should reflect that the Pupil Equity Fund was not solely for those who were eligible for free school meals;</p> <p>(ii) to request that officers highlight information on</p>	<p>Integrated Children's and Family Services</p> <p>Integrated Children's and Family Services</p>	<p>L Scanlon</p> <p>L Scanlon / J McKenzie</p>

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		school meal services as a result of this digital initiative.		

Should you require any further information about this agenda, please contact Steph Dunsmuir, tel 01224 522503 or email sdunsmuir@aberdeencity.gov.uk